

**Pavilion Public Library**  
**Board of Trustees – Special Budget Meeting**  
**August 15, 2016**

**Present:** Deb Davis (President), Steve Gould (Vice President), Karen Kingsley (Treasurer), Jean Brokish (Trustee),

**Absent:** Joan Gray (Secretary)

President Davis called the meeting to order at 7:01pm.

**Budget**

Kingsley presented a draft of the 2017 budget, and discussed how the individual line items compared to the 2016 budget, and to 2016 year-to-date figures. Highlights of discussion include:

- Income from Real Property Tax was increased by the allotted 0.68%.
- Personnel budget was increased to reflect the increase in the minimum wage. Brokish suggested increasing the Library Director's salary by 5%, a modest increase to reflect the additional workload associated with the expansion.
- Decrease "New Books" budget as needed to make up any deficit.
- Questions raised regarding telephone expenses. May be able to reduce this cost through updated account structure with Frontier.
- Change "Repairs to Building" to "Building Maintenance" and increase to \$1000.
- May need to increase "Security System", pending confirmation from provider.

Kingsley will revise budget document and present it for review at the next regular meeting.

**Adjournment**

Motion made by Gould, seconded by Brokish to adjourn at 7:53pm.

Next regular meeting will be September 7, 2016 at 4:30pm at the library.

Submitted by



Jean Brokish